



Rhode Island Department of Business Regulation
Division of Building, Design & Fire Professionals

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NOTICE TO CONTRACTORS, HOME INSPECTORS, AND HOMEOWNERS

CHANGES TO OPERATING PROCEDURES

Despite the challenges posed by Covid 19, the State Building Office continues to operate. In order to maintain maximum efficiency while minimizing the risk of exposure and to slow the spread of Covid 19, the State Building Office has temporarily made the following operational and policy changes:

FOR CONTRACTORS AND HOME INSPECTORS

- We are no longer accepting walk in registration/licensing applications and renewals. Correspondence by mail is still being accepted as we also have available for your convenience, a drop box located at 560 Jefferson Boulevard, Warwick, RI in the front lobby.
- If you require a face to face appointment, please call (401) 921-1590. Please leave a voicemail and we will return your call promptly.
- Current registrations/licenses, which are scheduled to expire during the pendency of the State of Emergency, shall have the late fee waived for sixty (60) days.
- The April 1 deadline for licensing of Home Inspectors, Associate Home Inspectors, Commercial Roofing, Well Drillers, Pump Installers, Water Filtrations Contractors, and Water Filtration Installers shall be extended until July 1.
- Emergency Hearings will still take place.
- Non-emergency proceedings and appeals will be scheduled as appropriate and in consideration of current health protocols.

FOR HOMEOWNERS

- The CRLB is still accepting and investigating complaints
 - Investigators may:
 1. Limit inspections to one-on-one contact and utilize appropriate social distancing.
 2. Conduct inspections while work crews are not on the premises.
 3. Allow the use of photographs and/or videos to take the place of a physical inspection when possible.
 4. When scheduling the appointment, ask whether any individuals who are on, or will be on the jobsite or premises have been diagnosed with Covid-19, have been exposed to anyone with Covid-19, and/or are experiencing flu like symptoms.
 5. When scheduling the appointment, ask whether anyone on the jobsite or premises is at a higher risk for infection, i.e. elderly, immune-suppressed individuals and pregnant women.

**FOR MORE INFORMATION PLEASE CONTACT THE STATE BUILDING OFFICE
(401) 921-1590**